

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

MINUTES

February 2, 2015

The annual reorganization meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Mr. Carson called the meeting to order at seven o'clock (7:00) p.m.

Mr. Carson asked the members to pause for a moment of silence.

Mr. Carson asked the members to stand for the pledge of allegiance.

Roll Call: Present: Todd Carson, Hal Carbaugh, Joe Womer, David Graham, Karen Woods, Sue Clarke

Absent: Ron Lytle, Susan Motzer, Randy Seitz

Also Present: Mr. Mario Fontanazza, Ms. Karen Jez

Vice Chairman Carson stated the Joint Committee members had received copies of the Minutes of the January 5, 2015 meeting in the mail. He asked if there were any additions, corrections or deletions.

Mrs. Woods, seconded by Mr. Carbaugh, moved to approve the Minutes of the January 5, 2015 meeting as submitted.

Roll Call: Ayes: Todd Carson, Hal Carbaugh, Joe Womer, David Graham, Karen Woods, Sue Clarke

Nayes: None, motion carried.

The Treasurer's and Secretary's Report as of February 2, 2015 were submitted for information.

Mrs. Woods, seconded by Mr. Carbaugh, moved to approve the Treasurer's and Secretary's Report as of February 2, 2015 and the Special Account Report as of February 2, 2015.

The motion was unanimously approved.

Mr. Carson requested approval of the list of bills as submitted.

Mrs. Woods, seconded by Mr. Carbaugh, moved to approve the list of bills totaling \$630,655.97 as submitted.

Roll Call: Ayes: Todd Carson, Hal Carbaugh, Joe Womer, David Graham, Karen Woods, Sue Clarke

Nayes: None, motion carried.

Under Communications, the Professional Advisory Committee minutes were discussed, Calendar of Events for the month of December and the Monthly Enrollment Report as of 2/02/15 were submitted.

Mr. Proper arrived at 7:10 and took over running the meeting.

Mr. Proper requested approval of action items a) i. - iv. as one motion.

Mrs. Woods, seconded by Mr. Carson, moved to approve the actions items a) i. - iv. as follows:

- i) Accept resignation of Jil Gorton of the Warren Practical Nursing program effective 2/25/2015.
- ii) Approve additions to the substitute instructor list.
- iii) Approve list of equipment for disposal.
- iv) Approve changes to Board Policies.

Roll Call: Ayes: Todd Carson, Hal Carbaugh, Joe Womer, David Graham, Karen Woods, Sue Clarke, Dwight Proper

Nayes: None, motion carried.

Mr. Fontanazza reviewed his Issues/Activities for the period 1/6/15 through 2/2/15.

Chairman Proper asked if there was any old business.

None was noted.

Under new business, Mr. Proper requested approval of the successful COSTAR package from Penske GMC for a new pickup truck in the amount of \$32,742.00.

Mrs. Woods, seconded by Mr. Carson, moved to approve the successful COSTAR package from Penske GMC for a new pickup truck in the amount of \$32,742.00.

Roll Call: Ayes: Todd Carson, Hal Carbaugh, Joe Womer, David Graham, Karen Woods, Sue Clarke, Dwight Proper

Nayes: None, motion carried.

Chairman Proper indicated that after the meeting adjourned, the Committee would go into executive session for personnel matters.

Upon motion by Mrs. Woods, seconded by Mr. Carson, the meeting adjourned at seven fifteen (7:15) p.m.

Recorded by

A handwritten signature in black ink, appearing to read "Patrick M. Adams", is written on a light blue background.

Patrick M. Adams
Secretary, Joint Committee